

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY -JUNE 13, 2019**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler
Alderman Gary Smith
Alderman Mike Jokerst
Alderman Jimmie Jones
Alderman Joe Prince

Alderman Susan Johnson
Alderman Bob Donovan
Alderman Mike Raney
Alderman Bryant Wolfen

APPROVAL OF AGENDA. Motion by Alderman Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT. (See attached report) During the City Administrator's report Martin reported that he had been approached by a citizen to see if the UTV/ATV permits could be a two year permit versus a one year. (SG County is a two year) At this time Alderwoman Johnson stated that she has received complaints and would not feel comfortable doing the two year permits right now. (Speeding, noise, running stop signs, occupants not wearing seat belts were a few of the complaints received.) It was discussed that the Board had approved for the participants in the Down Syndrome ride did not need a permit just for that day. The route for this ride did take them through downtown and with the French Festival taking place it created some unhappy people. It was decided to discuss the topic of the two year permits later in the year since the renewal is January 1st.

STAFF REPORTS.

Dave Bova, Community Development Administrator (see attached report)
Kenny Steiger, Fire Chief (see attached report)
Gary Roth, Field Operations Supervisor (see attached report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. District 116 State Representative Dale Wright introduced himself to the Mayor and Board of Aldermen and stated he was listening and learning. He reported that matching funds are available from the state for roads and bridges and talked about a used tire disposal. He stated he appreciated the opportunity to represent Ste. Genevieve residents and is impressed with our town.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - May 23, 2019
2. Minutes - Board of Aldermen - Closed Session - May 23, 2019
3. Approval of temporary liquor license for Zell Jaycees for 231 Merchant Street for Jour De Fete August 10 & 11, 2019.
4. Approval of liquor license for Buddy's Place, 181 Washington Street.

A motion by Alderman Prince, second by Alderman Wolfin to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4284. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 405: ZONING REGULATIONS; ARTICLE II: DEFINITIONS, SECTION 405.020 AND ARTICLE V: SUPPLEMENTARY AND SPECIAL USES AND REGULATIONS AS SET FORTH BELOW. 2ND READING. No action taken on Bill No. 4282. After some discussion it will be revised and brought back to the Board as a new bill at a future meeting.

BILL NO. 4286. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE I IN GENERAL; SECTION 500.010 DEMOLITION OF BUILDINGS - PERMIT REQUIRED AND ARTICLE II BUILDING CODE; SECTION 500.190 - CONSTRUCTION PERMITS AS SET FORTH BELOW. 2ND READING. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4286 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Motion carried 8-0. Thereupon Bill No. 4286 was declared Ordinance No. 4218 signed by the Mayor and attested by the City Clerk.

BILL NO. 4287. AN ORDINANCE FOR THE ALLOCATION OF FUNDS RECEIVED FROM THE PASSAGE OF PROPOSITION "P" AS A RESULT OF THE ELECTION HELD ON APRIL 2, 2019. 2ND READING. A motion by Alderman Prince, second by Alderman Jones, Bill No. 4287 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Motion carried 8-0. Thereupon Bill No. 4287 was declared Ordinance No. 4219 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4290. AN ORDINANCE APPROVING A BID PROPOSAL FROM SENTINEL EMERGENCY SOLUTIONS, ARNOLD, MISSOURI FOR THE PURCHASE OF FOUR (4) TURN OUT GEAR IN AN AMOUNT NOT TO EXCEED \$8,641.90. 1ST READING. A motion by Alderman Donovan, second by Alderman Prince Bill No. 4290 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

BILL NO. 4291. AN ORDINANCE APPROVING A BID PROPOSAL FROM SENTINEL EMERGENCY SOLUTIONS, ARNOLD, MISSOURI FOR THE PURCHASE OF FOUR (4) MSA ALTAIR 5 GAS MONITORS IN AN AMOUNT NOT TO EXCEED \$7,147.20 AND AMENDING THE RURAL FIRE FUND BUDGET #060. 1ST READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4291 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

BILL NO. 4292. AN ORDINANCE APPROVING A BID PROPOSAL FROM HOFFCOMP, CAMDENTON, MISSOURI FOR THE PURCHASE OF ONE (1) RES-Q-JACK #RJ3-4PTX, 4 POINT DELUXE KIT IN AN AMOUNT NOT TO EXCEED \$6,877.00 AND AMENDING THE RURAL FIRE FUND BUDGET #060. 1ST READING. A motion by Alderman Smith, second by Alderman Jones, Bill No. 4292 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

BILL NO. 4293. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE APPROVAL OF A PROPOSAL/CONTRACT WITH MOORE FENCE FOR THE INSTALLATION OF FENCE AT THE WATER TOWER LOCATED ON PROGRESS PARKWAY IN AN AMOUNT NOT TO EXCEED TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$12,500.00). 1ST READING. A motion by Alderman Smith, second by Alderman Raney, Bill No. 4293 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

EXECUTIVE/CLOSED SESSION. A motion by Alderman Smith, second by Alderman Jokerst to go into closed session to discuss litigation matters as authorized by Section 610.021(1), RSMO. Motion carried 8-0 with the following roll call vote: Ayes: Alderman Smith, Alderwoman Johnson, Alderman Donovan, Alderman Jokerst, Alderman Jones, Alderman Raney, Alderman Prince and Alderman Wolfin. 7:07 p.m.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 7:24 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
June 6, 2019

- The levy is still working.
- Received a response from the USACOE regarding the GRR.
- Chadwell Lane will be bid on June 19
- Communicated with Piva Group regarding 5 Trautman Dr.
- Received a request to make UTV permits good for two years
- Low bidder on the water tower fence was Moore Fence.
- Met with Stronger Economies Together regarding web site.
- Attended Heritage Commission work session
- Attended Community Television meeting.
- Participated in conference calls regarding McAtee law suit.
- Met with the County regarding court transfer and collection of special tax bills
- Met with contractor on building renovations.
- Attended Community Services Foundation meeting.



Community Development

David Bova
Community Development Administrator
165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone: 573-883-5400
Fax: 573-883-8105
Email: dbova@stegenevieve.org

June 2019 Staff Report

Activities for 5/8/19 – 6/11/19

Historic Preservation – Heritage Commission

- Meeting Monday, May 20 – Work session to discuss Design Guidelines & meeting agendas/procedures
- Next meeting, Monday, June 17 if needed

Building Department / Code Enforcement

- Occupancy Permits / Inspections 34
- Building Permits Issued 11
- Demolition Permits 1
- Sign Permits 3
- Chicken Permits 0
- Special Use Permits 0

Rental Housing Advisory Commission

- First meeting May 6 – discussion of rental properties & mobile home related ordinance
- Awaiting response / visit from Mo Public Service Commission, Dept. of Manufactured Housing

Planning & Zoning

- No meeting in June

Board of Adjustment

- Nothing new to report.

Floodplain Management

- Attended SEMA Nat'l Flood Insurance Program Substantial Damage Estimator Workshop
- Creating Floodplain address database based on NFIP FIRM Maps

Property Maintenance Focus (6/25/18 – 6/11/19 Cumulative)

- Properties Reviewed 208
- No Issue or Repairs Made 175
- Repair Plan from Property Owner 33
- Notice of Violation issued 2

*Dave told them they reviewed SUP on Westwood
all looks good*

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **May 2019**

Calls for Assistance:

- SGFD responded to **30** emergency calls in **May**.
- Total Responses for the year 2019 are **93** calls, **up 3** call from last year.

Staffing:

- SGFD roster is **working on filling up**. **We have 3 applicants that have past the background check and will be getting invitations to come meet the crew and probably sign them up in the next 2 weeks**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 5/20 on Ladder Truck Setup and Operations**
We hosted the University of Missouri training on live burns with a modest attendance from around the region.

Meetings Attended

Ozark Firefighters meeting – **May 23 at St Mary FD – Attended**
Ste Gen County Fire Chiefs meeting – **May 8 at 911 center - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

Facility:

- Nothing new to report

Apparatus & Equipment Maintenance:

- Nothing new to report

Fire Radio:

St. Francis County Fire and 911 dispatch recently upgraded some radio frequencies and I got 911 to agree to pay to have all of our radios updated at no cost to us. Was completed Wednesday May 8th.

Grants

- 1) Conservation Grant request has been submitted
Received Notice we were granted about 90% of request have started getting bids.
Equipment has been installed
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) Have submitted 2 Community Foundation Grants(Holcim).
 - Received official notice that both grant request submitted have been funded.
 - Will start working on the spec and bidding process soon
 - **Bids for the Community Foundation Grant Equipment are in and submitted for your approval.**

Ladder Truck Updates

Is in full service as of May 20.

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing to report

Miscellaneous Issues & Events:

- 1) **We did 2 fire safety classes at the Ste. Gen Firehouse in May.**

KnoxBox Program

Approved Box for – **THE POINT- Waiting for install**

Ste. Genevieve County Court House – Waiting for Install

The program is slowing building strength and has become a real asset to the department.

We continue to improve our website and post our activities on our Facebook page. **We encourage the board to like and follow us on Facebook.**



Street / Park Report May/ June

Asphalt Chadwell Lane

Mow and weed eat

Cleaned up tree limbs on city property around town

Finished mulching downtown and out at Valle Springs Park

Leveled graves and planted grass at Crestlawn Cemetery

Cleaned a culvert pipe on St Marys Road and North Main Street

Patched asphalt Second Street and Cedar lane

Filled sandbags for use on the levee

Hauled and dropped bags on the river side of the north gates of the levee to slow the leak under the gates

Sprayed weeds

Put crossing across the railroad tracks at the north gates

Put out signs on the levee

Did several downtown cleanups

Set up tents